

Manuscript Title: Big Bad Romance Book

Sub-Genre: Contemporary Romance

Word count of completed manuscript: 90,000 words

Tagline goes here.

This is how your blurb should look. Don't forget it's only short so you want to grab your reader and entice them so they want to buy your book.

Put a line between paragraphs but don't indent.

Remember that you've got only 200 words to grab your reader.

Chapter One

In the PUBLISHING BASICS, please start the first two chapters part of your entry on a new page (use a page break). This is the standard format for RWA contests. Your entry should look like these pages of instructions.

The entry title, sub genre or line and page numbering all appear in the top right corner of your header. Do not put your name in the header of any contest entry, or anywhere else in your entry (see contest conditions).

Use 2.5 cm margins all around: top, bottom, and on the right and left margins. Text is aligned left (not fully justified). Use 12-point Courier New or Times New Roman font only. Double space your lines.

Begin new chapters on a new page, by using a Page Break, and start them about a third of the way down a page. Centre your chapter title (as at the beginning of this example).

Indent the first line of each paragraph to 1 cm. Do not leave an extra line or extra spacing between paragraphs. The indent indicates the beginning of a new paragraph. To indicate a section break, leave an extra line (see white gap between lines immediately following).

Alternatively, use:

* * *

* * * is recommended for a section break at the end or beginning of a page, where it's difficult to see a blank line.

‘What should I do for dialogue?’ asked the by-now-confused entrant.

‘Indent as for a paragraph and use quotation marks,’ came the reply. ‘You can use single or double quotes, so long as you use the same throughout your entry. Punctuation marks are placed inside the quotations marks.’

To indicate that something should appear in italics, use *italics*.

Please save your document in .doc format only. Any other format (.docx, .pdf, .rtf) will not be accepted.

These guidelines are a summation of the standard format for a professional-looking submission to a publisher. We expect contest entrants to adhere to these guidelines and present their entries accordingly. A 5 point penalty (in total) will apply if an entry is not formatted correctly when entered into any of our competitions (see contest conditions).

If in doubt as to how to mirror the look of this document, please contact the Contest Manager.

And don't forget your author bio on the next page.

And DON'T FORGET your author bio goes here...

150 words using the name 'Great Author.'

This is the last page in your submission.

Good luck!