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**Romance Writers of Australia
Inc**
ABN 30 075 409 728

**Financial Statements
For the year ended 30 June
2017**

Stephenson Marks Chartered Accountants
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Romance Writers of Australia Inc
ABN 30 075 409 728

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Romance Writers of Australia Inc
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Independent Auditor's Report to the Members

We have audited the accompanying financial report, being a special purpose financial report, of Romance Writers of Australia Inc (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet, notes comprising a summary of significant accounting policies and other explanatory notes for the financial year ended 30 June 2017.

Committee's Responsibility for the Financial Report

The committee of Romance Writers of Australia Inc is responsible for the preparation and fair presentation of the financial report, and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Regulation 2016 and is appropriate to meet the needs of the members. The committee's responsibilities also includes such internal control as the committee determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of Romance Writers of Australia Inc as at 30 June 2017 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Regulation 2016



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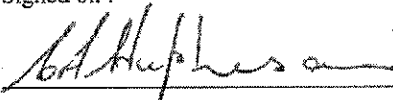
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Romance Writers of Australia Inc
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Independent Auditor's Report to the Members

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Romance Writers of Australia Inc to meet the requirements of the Associations Incorporation Regulation 2016. As a result, the financial report may not be suitable for another purpose.

Signed on : 7-8-17


Christine Stephenson, ICAA No. 92263
Stephenson Marks Chartered Accountants
95 Bacon Street Grafton NSW2460

Romance Writers of Australia Inc
ABN 30 075 409 728
Statement by Members of the Committee
For the year ended 30 June 2017

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of Romance Writers of Australia Inc as at 30 June 2017 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Claire Boston
President



Shelley Findlater
Treasurer

Romance Writers of Australia Inc
ABN 30 075 409 728
Committee's Report
For the year ended 30 June 2017

Your committee members submit the financial accounts of the Romance Writers of Australia Inc for the financial year ended 30 June 2017.

Committee Members

The names of committee members at the date of this report are:

Claire Boston
 Shelley Findlater
 Penelope Janu
 Michelle Diener
 Laura Greaves
 Imelda Evans
 Bronwyn Stuart
 Lana Pecherczyk
 Victoria Purman
 Shelagh Merlin
 Elise Ackers

Principal Activities

The principal activities of the association during the financial year were: Romance Writers Conference.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The deficit from ordinary activities after providing for income tax amounted to

Year ended	Year ended
30 June 2017	30 June 2016
\$	\$
(4,558.29)	(37,620.19)

Romance Writers of Australia Inc

ABN 30 075 409 728

Committee's Report

For the year ended 30 June 2017

Signed in accordance with a resolution of the Members of the Committee on: *7 August 2017*

C. Boston

Claire Boston

S. Findlater

Shelley Findlater

The accompanying notes form part of these financial statements.

Romance Writers of Australia Inc
ABN 30 075 409 728
Income and Expenditure Statement
For the year ended 30 June 2017

	2017	2016
	\$	\$
Income		
Membership	60,835.25	75,901.99
Advertising	0.00	110.00
Contests	20,109.61	13,635.53
RWA Publications	783.11	1,352.03
Conference Income	286,776.85	216,375.24
OWLs - Online Writing Courses	13,074.40	7,295.46
Interest Received	732.31	1,348.68
MAF Donations	200.00	0.00
Other Events, Misc Income	25,391.23	401.57
Total income	407,902.76	316,420.50
Expenses		
Postage, Phone & Miscellaneous Admin	8,156.25	5,349.85
Professional Services	5,502.27	4,910.00
Admin Honoraria	11,900.00	12,100.00
Insurance	3,679.27	3,716.66
Financial Costs	6,223.67	3,517.16
Promotion	660.00	1,703.18
Web and Online Services	3,975.00	6,187.09
Member Services	339.55	8,750.60
Hearts Talk	11,076.65	17,461.78
Committee	8,766.89	23,360.15
Depreciation	211.00	140.00
Contests and Awards	3,936.74	5,940.78
RWA Publications	0.00	1,774.92
Conference	307,773.11	226,232.42
Other Events	2,689.09	1,678.80
OWLs - Online Writing Course Expenses	4,682.85	5,090.22
Salary & Wages Expenses	32,888.71	26,127.08
Total expenses	412,461.05	354,040.69
Profit (loss) from ordinary activities before income tax	(4,558.29)	(37,620.19)
Income tax revenue relating to ordinary activities	0.00	0.00
Net profit (loss) attributable to the association	(4,558.29)	(37,620.19)
Total changes in equity of the association	(4,558.29)	(37,620.19)

The accompanying notes form part of these financial statements.

Romance Writers of Australia Inc
ABN 30 075 409 728
Income and Expenditure Statement
For the year ended 30 June 2017

	2017	2016
	\$	\$
Opening retained profits	150,514.14	188,134.33
Net profit (loss) attributable to the association	<u>(4,558.29)</u>	<u>(37,620.19)</u>
Closing retained profits	<u>145,955.85</u>	<u>150,514.14</u>

The accompanying notes form part of these financial statements.

Romance Writers of Australia Inc
ABN 30 075 409 728
Detailed Balance Sheet as at 30 June 2017

	2017	2016
	\$	\$
Current Assets		
Cash Assets		
CBA Cheque Account	112,993.49	72,373.83
CBA Online Saver	101,480.83	275,785.96
Trybooking Account	3,153.50	0.00
Paypal Account	14,183.46	0.00
	231,811.28	348,159.79
Receivables		
Conference Prepayments	111,742.78	129,539.71
Accounts Receivable	105.00	372.00
Future Conference Deposits	0.00	5,000.00
	111,847.78	134,911.71
Total Current Assets	343,659.06	483,071.50
Non-Current Assets		
Property, Plant and Equipment		
Plant & Equipment - Pooled WDV	867.35	325.63
	867.35	325.63
Total Non-Current Assets	867.35	325.63
Total Assets	344,526.41	483,397.13

The accompanying notes form part of these financial statements.

Romance Writers of Australia Inc
ABN 30 075 409 728
Detailed Balance Sheet as at 30 June 2017

	2017	2016
	\$	\$
Current Liabilities		
Payables		
Unsecured:		
Gift Voucher Purchases	807.60	897.50
Conference Fees in Advance	174,040.40	268,127.15
MAF Contributions	913.20	913.20
Anthology Sales rec'd in Advance	0.00	588.00
Group Grants to be Claimed	10.10	810.10
Accounts Payable	0.00	40,798.26
	175,771.30	312,134.21
Current Tax Liabilities		
GST Collected	24,873.27	24,713.62
GST Paid	(8,254.01)	(4,498.84)
Payroll Liabilities	3,132.00	0.00
PAYG Withholding	648.00	534.00
Superannuation Payable	2,400.00	0.00
	22,799.26	20,748.78
Total Current Liabilities	198,570.56	332,882.99
Total Liabilities	198,570.56	332,882.99
Net Assets	145,955.85	150,514.14
Members' Funds		
Accumulated surplus (deficit)	145,955.85	150,514.14
Total Members' Funds	145,955.85	150,514.14

The accompanying notes form part of these financial statements.

Romance Writers of Australia Inc
ABN 30 075 409 728
Statement of Cash Flows
For the year ended 30 June 2017

	2017	2016
	\$	\$
Cash Flow From Operating Activities		
Receipts from customers	427,287.42	346,030.26
Payments to Suppliers and employees	(536,659.54)	(214,863.75)
Interest and other costs of finance	(6,223.67)	(3,517.16)
Net cash provided by (used in) operating activities (note 2)	(115,595.79)	127,649.35
Cash Flow From Investing Activities		
Purchase of Office Equipment	(752.72)	0.00
Net cash provided by (used in) investing activities	(752.72)	0.00
Net increase (decrease) in cash held	(116,348.51)	127,649.35
Cash at the beginning of the year	348,159.79	220,510.44
Cash at the end of the year (note 1)	231,811.28	348,159.79

The accompanying notes form part of these financial statements.

Romance Writers of Australia Inc
ABN 30 075 409 728
Statement of Cash Flows
For the year ended 30 June 2017

2017

2016

Note 1. Reconciliation Of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

CBA Cheque Account	112,993.49	72,373.83
CBA Online Saver	101,480.83	275,785.96
Trybooking Account	3,153.50	0.00
Paypal Account	14,183.46	0.00
	<u>231,811.28</u>	<u>348,159.79</u>

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Operating Profit After Income Tax

Operating profit after income tax	(4,558.29)	(37,620.19)
Depreciation	211.00	140.00
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	23,063.93	33,326.42
Increase (decrease) in trade creditors and accruals	(136,362.91)	126,870.29
Increase (decrease) in sundry provisions	2,050.48	4,932.83
Net cash provided by (used in) operating activities	<u>(115,595.79)</u>	<u>127,649.35</u>

The accompanying notes form part of these financial statements.

Romance Writers of Australia Inc
ABN 30 075 409 728
Notes to the Financial Statements
For the year ended 30 June 2017

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act of New South Wales. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(b) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

(d) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

(e) Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association, are classified as finance leases.

Romance Writers of Australia Inc**ABN 30 075 409 728****Notes to the Financial Statements****For the year ended 30 June 2017**

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the period in which they are incurred.

(f) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

(g) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.
